**Techasit Luanthon**  
Phone: +66962972700  
Email: Techasit14607@gmail.com  
Address: 25/472 Moo 6, Sichaithong 3, Soi 22, Cheangwattana, Bangtalad, Prakkred, Nonthaburi, 11120

**Personal Profile**

A versatile professional with proven expertise in office coordination, counseling, and product consultation across diverse industries. As an office coordinator, highly skilled in managing office operations, resource allocation, and cross-departmental communication to ensure seamless workflow. As a counselor, experienced in providing psychological advice and emotional support, fostering a supportive environment for personal development. As a product consultant, adept at understanding client needs, delivering expert product advice, and enhancing customer satisfaction through tailored solutions. Known for excellent problem-solving abilities, attention to detail, and strong interpersonal skills, aiming to contribute effectively to both organizational efficiency and client-focused growth.

**Professional Experience**

**Product Consultant**

**[WAVE PRODUCT CO., LTD.]**

* Provided expert advice on product selection and application to clients in water industries.
* Conducted product demonstrations and presentations to showcase key features and benefits.
* Managed customer relationships and ensured high levels of customer satisfaction.
* Collaborated with the sales team to understand market needs and provide feedback for product development.
* Identified opportunities to cross-sell or upsell additional products based on customer needs.

**Product Consultant**

**[TEXTILE GALLERY CO., LTD.]**

* Specialized in providing consultations on textile products, including fabric selection, quality, and application.
* Assisted clients in making informed decisions by explaining product benefits and answering technical questions.
* Worked closely with designers and manufacturers to ensure product quality met client expectations.
* Kept up-to-date with industry trends to recommend the latest products and innovations.
* Built strong relationships with key clients and provided after-sales support to maintain satisfaction and loyalty.

**Office Coordinator**  
**[BANGKOK RAINBOW ORGANIZATION]** | [Start Date June 1, 2023] – [Present]

* Managed office resources and logistics to ensure smooth daily operations.
* Prepared reports on team performance and daily activities.
* Coordinated and scheduled meetings, ensuring all arrangements were in place.
* Liaised with external service providers for office maintenance, deliveries, and supplies.
* Supervised office equipment such as computers, printers, and other office supplies.

**Counselor**  
**[THE HIV FOUNDATION ASIA]** | [Start Date June 1, 2023] – [Present]

* Provided psychological and emotional counseling to individuals seeking support.
* Assisted clients with resolving personal issues such as mental health concerns, family problems, or life challenges.
* Analyzed and assessed the psychological state of clients to offer appropriate guidance.
* Collaborated with other professionals, including psychiatrists or mental health experts, to provide holistic support.
* Organized workshops and training sessions for personal development.

**Representative at UNODC Southeast Asia Regional Meeting**

[Bangkok, Thailand] | [2024]

* Served as a representative at the United Nations Office on Drugs and Crime (UNODC) regional meeting, contributing to discussions on drug control, crime prevention, and regional collaboration.
* Engaged in policy dialogue and networked with key stakeholders from various Southeast Asian nations to address critical issues affecting the region.
* Presented ideas and participated in workshops focused on youth involvement in crime prevention and advocacy for sustainable development goals (SDGs).
* Collaborated with delegates from multiple countries to propose solutions to regional challenges.

**Participant in UNICEF Youngrise Project**

[Bangkok, Thailand] | [2024]

* Actively involved in UNICEF’s Youngrise project, focusing on youth empowerment and global advocacy for children's rights and education.
* Worked with a diverse group of young leaders to promote UNICEF’s mission in achieving education equality, mental health awareness, and social justice.
* Led community projects aimed at improving access to education and raising awareness on children's welfare in underprivileged communities.
* Developed leadership skills and contributed to project planning and execution, ensuring alignment with UNICEF’s global initiatives.

**Education**

**Elementary education**  
[Bannongjik school] | Graduated [2012]

**Lower secondary education**  
[Nongbua school] | Graduated [2015]

**Upper secondary education**

[Nongbua school] | Graduated [2018]

**Skills**

* Excellent communication and coordination skills
* Proficient in office management and resource allocation
* Knowledgeable in psychology and counseling techniques
* Strong problem-solving and decision-making abilities
* Proficient in Microsoft Office (Word, Excel, PowerPoint)
* Effective time management skills

**Languages**

* Thai: Fluent (Mother Tongue)
* English: Fluent

**Additional Activities**

* Volunteer counselor for community service
* Organizer of leadership development workshops

**Biographical Information**

Family name: Luanthon

Given name: Techasit

Country of nationality: Thailand

Date of birth: 23-Jan-2000

Gender: Male

Contact information: Techasit14607@gmail.com| +66962972700(Cell)

Living location at time of application (Current Address): 25/472 Moo 6, Sichaithong 3, Soi 22, Cheangwattana, Bangtalad, Prakkred, Nonthaburi, 11120